



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

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May 3, 2024

**DIVISION MEMORANDUM**  
No. 207, s. 2024

**DISTRICT LEARNING RESOURCE COORDINATORS' MEETING**

**TO:** Assistant Schools Division Superintendents  
Chief- Curriculum Implementation Division (CID)  
Chief- School Governance and Operations Division (SGOD)  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. In view of the coming DRRM materials quality assurance activity, there will be a one-day meeting of District LR coordinators at Taal Central School, Taal, Batangas on May 6, 2024, 9:00 am -4:00 pm.
2. Agenda to be tackled on the meeting are the following:
  - a. Orient District LR Coordinators on their tasks and obligations during the quality assurance process.
  - b. Assimilate on the different forms to be used by the evaluators.
  - c. Distribute materials to be quality assured.
3. Participants are advised to bring laptop and mobile internet connection.
4. Attached is the list of concerned District LR coordinators.
5. Expenses relative to the attendance on this meeting shall be charged to MOOE/ local funds subject to accounting rules and regulations.
6. This Memorandum also served as **Travel Order**. Please come in uniform or in any DepEd Polo shirt attire. (DepEd Memorandum DM-OUHROD-2024-0662 dated April 11)
7. Immediate dissemination of this Memorandum is desired.

  
**MARITES A. IBANEZ, CESO V**  
Schools Division Superintendent



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Annex 1- List of Participants ( Concerned District LR Coordinators & LRMS personnel)

No.	Name	Position	Sub -Office
1	Liwayway D. Quiniones	Principal I	Padre Garcia
2	Ma. Veronica C. Roxas	Principal II	Ibaan
3	Victorina S. Malapitan	Principal I	Calaca
4	Erlinda L. Arnigo	Principal II	Taysan
5	Maria Loida P. Igaya	Head Teacher III	Balayan East
6	Celerina M. Sintones	Head Teacher III	Mabini
7	Glenda R. Enriquez	Head Teacher III	Balete
8	Judith C. Dinaya	Head Teacher II	Malvar
9	Dr. Adelia H. Pacia	School Head	Nasugbu West
10	Mariefe M. Rosales	Principal II	Lian
11	Marilyn L. Manalo	Principal-I	San Juan East
12	BOYET G. CABUTIHAN	Officer-in-charge	Malvar
13	Mark Angelo R. Magtibay	Principal I	Rosario West
14	Lorilyn D. Ebreo	School Principal II	Bauan West
15	Aries T. Awatin	Head Teacher III	San Juan West
16	Nenita A. Alday	Head Teacher III	Sta. Teresita
17	Rosalie O. Mendoza	Head Teacher II	Rosario East
18	Valyn R. Encarnacion	Head Teacher II	San Luis
19	Clariza D. Dallisay	Principal III	San Pascual
20	Jasmin M. Evangelio	School Principal I	Alitagtag
21	Arlyne R. Perez	School Head	Laurel
22	Marilou T. Sara	Principal IV	Taal
23	Rosalinda A. Mendoza	EPSvr - LRMS	SDO
24	Elizalde L. Piol	DIO	SDO
25	Anselma M. Ebero	Librarian II	SDO
26	Mark Joshua Hagosojos	PDO II	SDO

\* Nothing follows\*

  
**MARITES A. IBANEZ, CESO V**  
 Schools Division Superintendent